

Certificate of Compliance

COURSE BOOKING FORM

91 Newton Road
Meadowdale Ext. 2
GERMISTON 1401
P O Box 9683
EDENGLLEN 1613
Tel (011) 392-0000
Fax 086 551 2700
Email: leola@ecasa.co.za

Two simple steps to book this course:

1. Complete and forward this course booking form and the learner booking register for delegates attending.
 2. Forward proof of deposit or electronic funds transfer to ensure your seat/s is booked.
- Once this is complete, we will forward you a confirmation of your booking with all required information.

COURSE DETAILS			
Course Title/ Ref	Certificate of Compliance		
Date of Course	18 May 2017	Days/ Times	1 day - 08h00 to 18h00
Venue	ECA Head Office, 91 Newton Street Meadowdale, Germiston	Cost per Delegate	ECA Members R1380p/p Non-Members R2010p/p
ECA(SA) Membership no: Starts with SW, ST, SO or SV Not applicable to Non-Members		Total Cost	
<u>Dietary Requirements:</u>			
CONTACT PERSON (Authorised person booking the course)			
Title (Mr/ Mrs etc)		ID Number	
Name & Surname		Job Title	
Telephone No		Fax No	
Cellular No		Email	
INVOICE REQUEST (leave blank if no invoice is required)			
Company Name			
Postal Address			
VAT Number		Order Number	
PERSON RESPONSIBLE FOR ACCOUNT PAYMENTS			
Name & Surname		Job Title	
Telephone No		Fax No	
Cellular No		Email	
TERMS AND CONDITIONS			
<p>1. Payment is required in full before a booking is deemed as confirmed and such payment is required 14 days before commencement of the course to ensure your seat. Payment can be made by cheque or EFT into the following account First National Bank, Branch – Corporate, Branch Number – 231433, Account No: 55030019357</p> <p>2. The ECA (SA) reserves the right to cancel or postpone any course for any reason whatsoever and reschedule such course for alternate dates.</p> <p>3. No refunds will be given if a learner does not arrive.</p> <p>4. The number of learners booked for on-site training is the number of learners that will be invoiced. If there are fewer learners than booked and paid for, no refunds or credit will be given. If additional learners attend the course, this will be charged for as additional.</p> <p>5. No results or certificates will be issued unless payment has been received in full.</p> <p>6. Certificates are issued directly to the company paying for the course, unless the learners are private individuals paying for themselves.</p> <p>7. Learner names and ID numbers are printed on the Certificates as per the learner information (registration) form. Re-printed certificates will be charged for.</p>			
I, the person authorised to make this booking, by my signature below confirm that I have read and understand the terms and conditions attached to making this booking, and wish to proceed with confirming this booking:			
Date:		Signature:	

LEARNER BOOKING REGISTER

Company Name (or individual, if private)	
Course Booked	Certificate of Compliance course
Date of Course	18 May 2017
Number of Delegates Booked	

The information on this register is confidential when complete. Certain information is required for reporting and statistical purposes.

Please enter the information (clearly) on this register as it is to appear on the completion certificate/s. Use additional copies of this page if required.

No	Title	First Name/s	Surname	ID Number	Gender	Race	Cell Number
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
Notes/ Comments:							

Website: www.ecasa.co.za Enquiries: info@ecasa.co.za

Jhb (011)392-0000 Dbn (031)312-6313 Pta (012)342-3242 PE (041) 363-1990 Bfn (051) 447-0859 Cpt (021) 462-2690 EI (043) 726 6359

Johnny Cunniff – President, Mark Mfikoe – National Director, Thursdon Duncan -1st Vice President, Giel Labuschagne – 2nd Vice President, Stephen Khola – Human Resource Director, Louis Pretorius – Regional Director (Highveld), Cecil Lancaster – Regional Director (BOS), Shantonette Pillay – Regional Director (KZN), Pieter Du Toit – Regional Director (FS), Lucas Bowles – Regional Director (South East Cape), Pierre Foot – Regional Director (WP)