



ECA(SA) Presidential Excellence Awards 2024

The ECA(SA) Presidential Excellence Awards is a celebration of quality, outstanding workmanship and professionalism within the electrical industry. ECA(SA) is proud to host this 12th annual platform to showcase the outstanding achievements of our member organisations.

The aim in judging the projects submitted is to measure the contractor's ability to deliver the project at the correct cost, on time and with best quality workmanship.

The judging criteria lean on four pillars:

- The professionalism of the company.
- Budget management.
- Time management.
- Quality workmanship.

CATEGORIES

1. Installation of The Year – Industrial Buildings
2. Installation of The Year – Residential (Houses of any size)
3. Installation of The Year – Residential (Complexes: apartment blocks and townhouses)
4. Installation of The Year – Office Blocks
5. Installation of The Year – Hotels and Hospitals
6. Installation of The Year – Retail and Shopping Centres
7. Reticulation Contractor of The Year
8. National Safety Award
9. Apprentice of The Year
 - Male
 - Female
 - Overall Apprentice of the Year
10. Women-Owned Business of the Year
11. Special Innovative Projects Award
12. Apprentice Host Employer of the Year
13. Alternative Energy Supply Farm of the Year
14. PV Installation of the Year (Commercial Properties)
15. PV Installation of the Year (Domestic Properties)

Projects must have been undertaken between **1 July 2023 and 31 July 2024**. Members are invited to enter as many categories as they would like and may enter more than one project in any one category. Further to this, members are invited to nominate and motivate entries for candidates in the category, Apprentice of the Year (male and female).

Closing date for entries: 31 October 2024

Award winners have the right to include the description 'ECA(SA) Presidential Excellence Awards Winner' in any promotional material.

Closing date for entries: 31 October 2024

Judging process

Pre-entries will be evaluated according to the basic entrance criteria within two weeks of the pre-entry closing date and companies will be informed via e-mail of the outcome.

Awards function

- The awards will be presented to the category winners at a formal banquet on 22 November 2024 at a venue to be announced.
- Member firms are urged to invite their clients to attend the awards function as a means of marketing their profession.
- A professional multi-media team will be retained by the ECA(SA) to produce a high-quality presentation to support the awards.
- Elements of the multi-media may be used for promotional purposes.

TERMS AND CONDITIONS

PLEASE READ ALL CONDITIONS PRIOR TO SIGNATURE

1. Inclusive separate entries are required to be submitted for each project.
2. Only member firms of the ECA(SA) may submit projects or nominations, unless otherwise invited.
3. The project or relevant stage of the project forming the subject of the submission where applicable, must have been completed satisfactorily for the beneficial use by the owner not more than one year prior to the due date for submission.
4. The judges reserve the right to cancel any of the categories due to insufficient entries or any other reason and the decision of the judging panel is final. All results will be audited by the ECA(SA) auditors.
5. The information included in the entries of awards winners will be submitted in its entirety to the editor of the ECA(SA)'s magazine, *SA Electrical Contractor*, for publication after the event. Entrants should be mindful of submitting information that might be regarded as sensitive or confidential as it will be in the public domain.
6. If entrants do not want the information to be published, **do not submit such information unless it is necessary for adjudication.**
7. Entrants are reminded that the information they submit will be accepted verbatim by the publishers and therefore should be checked and approved by all parties, clients etc, prior to submission thereof.
8. Entrants should be aware that their information will undergo an editing process, necessary to ensure that both entrants and category winners can be accommodated within the pages of the magazine as well as in the script of the awards presentation. Inclusive separate entries are required to be submitted for each project.
9. The adjudicators reserve the right to determine whether any entry has been entered in the relevant category and to transfer entries into the category which they deem appropriate.
10. The entrant must obtain assurance of the owner's co-operation with regards to access for judging.
11. Details of each entry may be published in the media providing suitable material is supplied.
12. Entry in the competition does not automatically ensure exposure in the media.
13. The ECA(SA) reserves the right to refuse to accept any entry.
14. All documents submitted remain the property of the ECA(SA).

PLEASE NOTE

- **It is a requirement of the awards that photographs of the exterior and interior of installations, submitted with award-winning entries, must have the owner's permission to print and/or publish such photographs.**
- **The submission must include photographs, scanned copies of documents, and any explanations that will allow the judge/s to evaluate each of the criteria.**

USBs must be delivered to:

Theresa Megalane

ECA(SA)

91 Newton Road

Meadowdale

Germiston

Tel: (011) 392 0000

Email: theresa.megalane@ecasa.co.za

CATEGORY 11 – SPECIAL INNOVATIVE PROJECTS AWARD

This may be any special project: a tent; a marquee; infrastructure for an event; or any such project that an entrant may want to showcase and submit for adjudication.

JUDGING CRITERIA

The two areas of adjudication will be measured against the following criteria, with the weighting 20% for BASIC CRITERIA and 80% for PROJECT CRITERIA.

A. BASIC CRITERIA – COMPANY MANAGEMENT INFORMATION: 20%

1. Excellent general company policies are the starting point for the contractor to deliver work of the highest standard and with all project management policies in place.
2. Company operations management and protocol.
3. Professional appearance and outlook.
4. Training and development of staff.
5. Human resources management.
6. Material control systems.
7. Admin and finance systems.

B. PROJECT CRITERIA INFORMATION: 80%

1. Project criteria concerning actual work and completed installation on the project submitted for the award.
2. Confirmation of the type or form of contract that was used.
3. The size and value in SA Rand, of the project must be stated.
4. A copy of the Certificate of Compliance issued by the contractor for this project must be included.
5. A letter of confirmation of completion of the contract from the engineer or client. The letter must confirm that the project was done on time and on budget.
6. Appearance and quality of the installation to include:
 - Neatness of workmanship.
 - Compliance with acceptable installation methods.
 - Use of the correct materials and products to increase life and safety of the system.
7. Compliance with all environmental issues including setting up and managing the site, and the disposal of materials, including waste materials.
8. Evidence of good project management during the contract period.
This will include:
 - A project programme.
 - Compliance with the programme, listing delays and reasons, if any.
 - Financial planning to meet the budget set and reasons for any deviations.
9. Site establishment details.
10. Problems encountered and how they were resolved (non-technical).
11. Unusual technical challenges.
12. The qualities that set this project apart and make it the best.
13. Photographs to back all claims or submissions.

MATERIAL REQUIREMENTS

The following items need to be submitted with entries:

1. A minimum of eight high resolution colour photos of the project in digital format at least 1MB in size but preferably larger and at least 300 dpi resolution.
2. A concise description of the project, highlighting any particular difficulties or aspects.
3. A one- page summary of the methods utilised, and any particular difficulties encountered and overcome.
4. Anything unique about the installation/project.
5. A paragraph summary report on documentation control and general management systems.
6. A brief statement from the principal agent/quantity surveyor on:
 - Contract compliance.
 - Conformance to budgeted cost.
 - Conformance to programme/control completion dates.
7. Any other relevant information in support of the entry.
8. All businesses making submissions must include their corporate logo; and the logo of the client concerned.
9. All logos must be in JPG format of 300dpi or greater.
10. Please submit entry form, photos relevant to each category on separate USB memory sticks and *label them clearly* with the company name and category entered.

ENTRY FORM

Category entered: _____

Name of contractor: _____

Project title: _____

Final contract value: _____

Site address: _____

Contractor contact person: _____

Postal address: _____

Tel: _____ Fax: _____

Email: _____

Client name: _____

Tel: _____ Fax: _____

Email: _____

Principal Agent: _____

Tel: _____ Fax: _____

Email: _____

Main contractor: _____

Contact person: _____

Tel: _____ Fax: _____

Email: _____

Name of sub-contractors and/or service providers: _____

Contact person: _____

Tel: _____ Fax: _____

Email: _____

Brief description of sub-contract works and/or services:

I / We hereby enter the above-mentioned property in the ECA(SA)'s Presidential Excellence Awards Competition and agree to be bound by the conditions of entry as set out below and hereby give permission to the Association to publish photographs of my entry in the media.

Agreement is hereby given by the owner of the property to allow the property to be inspected for judging.

Owner's name: _____ **Tel:** _____

Signature: _____ **Date:** _____

Name of entrant/business: _____

Tel: _____

Contact person: _____

Date: _____

Notes: