

## Estimating & Tendering Course

## Registration Form

3 – 3<sup>rd</sup> Avenue  
Brydon Business Park  
Unit 10, NEWTON PARK  
PORT ELIZABETH, 6045  
Tel (041) 363 1990  
Email: [wilmarie@ecasa.co.za](mailto:wilmarie@ecasa.co.za)

### Two simple steps to book this course:

1. Complete and forward this [course booking form](#) and the [learner booking register](#) for delegates attending.
2. Forward proof of deposit or electronic funds transfer to [wilmarie@ecasa.co.za](mailto:wilmarie@ecasa.co.za) to ensure your seat/s is booked.  
Once this is complete, we will forward you a confirmation of your booking with all required information.

COURSE DETAILS			
Course Title/ Ref	Estimating & Tendering Course		
Date of Course	5-7 June 2025	Days/ Times	5-6 June - 08h00 to 16h00 7 June – 08h00 to 14h00
Venue	TO BE CONFIRMED	Cost per Delegate	<b>ECA Members R5300pp (VAT Incl)</b> <b>Non-Members R6240pp (VAT Incl)</b>
ECA(SA) Membership no: Starts with PE, PS or PL <b>Not applicable to Non-Members</b>		Total Cost	
<b>Dietary Requirements:</b>			
CONTACT PERSON (Authorised person booking the course)			
Title (Mr/ Mrs etc)		ID Number	
Name & Surname		Job Title	
Telephone No		Fax No	
Cellular No		Email	
INVOICE REQUEST (leave blank if no invoice is required)			
Company Name			
Postal Address			
VAT Number		Order Number	
PERSON RESPONSIBLE FOR ACCOUNT PAYMENTS			
Name & Surname		Job Title	
Telephone No		Fax No	
Cellular No		Email	
TERMS AND CONDITIONS			
<p>1. Payment is required in full before a booking is deemed as confirmed and such payment is required 14 days before commencement of the course to ensure your seat. Payment can be made by cheque or EFT into the following account <b>First National Bank, Branch – Corporate, Branch Number – 231433, Account No: 55030019357</b></p> <p>2. The ECA (SA) reserves the right to cancel or postpone any course for any reason whatsoever and reschedule such course for alternate dates.</p> <p>3. No refunds will be given if a learner does not arrive.</p> <p>4. The number of learners booked for on-site training is the number of learners that will be invoiced. If there are fewer learners than booked and paid for, no refunds or credit will be given. If additional learners attend the course, this will be charged for as additional.</p> <p>5. No results or certificates will be issued unless payment has been received in full.</p> <p>6. Certificates are issued directly to the company paying for the course, unless the learners are private individuals paying for themselves.</p> <p>7. <b>Learner names and ID numbers are printed on the Certificates as per the learner information (registration) form. Re-printed certificates will be charged for.</b></p>			
I, the person authorised to make this booking, by my signature below confirm that I have read and understand the terms and conditions attached to making this booking, and wish to proceed with confirming this booking:			
Date:		Signature:	

# LEARNER BOOKING REGISTER

Company Name (or individual, if private)	
Course Booked	ESTIMATING & TENDERING COURSE
Date of Course	5-7 June 2025
Number of Delegates Booked	

The information on this register is confidential when complete. Certain information is required for reporting and statistical purposes. Please enter the information (clearly) on this register as it is to appear on the completion certificate/s. Use additional copies of this page if required.

No	Title	First Name/s	Surname	ID Number	Gender	Race	Cell Number
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
Notes/ Comments:							

Website: [www.ecasa.co.za](http://www.ecasa.co.za) Enquiries: [info@ecasa.co.za](mailto:info@ecasa.co.za)  
 Jhb (011) 392-0000 Dbn (031) 312-6313 Pta (012) 342-3242 PE (041) 363-1990 Bfn (051) 447-0859 Cpt (021) 462-2690 EL (043) 726-6359

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